

B.B.A. Semester - 2 (CBCS) Examination
June/July-2022 [OLD COURSE]
IT TOOLS FOR BUSINESS(CORE)

Time: 1:30 Hours**Marks: 35****Instructions:**

1. All questions are compulsory.
2. Figures to the right indicate marks.

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- Q.1 Answer the following questions. (any two) (10)
- (A) Rules for naming an object in access.
(B) Explain data types in access.
(C) Explain access database and its objects.
- Q.2 Answer the following questions. (any two) (10)
- (A) Explain field size & caption properties.
(B) What is relationship? Explain.
(C) Write note on primary key.
- Q.3 Answer the following questions. (any three) (15)
- (A) Write note on query.
(B) Write note on format & indexed properties.
(C) Write note on forms.
(D) Write note on navigating database records.
